

Minutes: **Final**

Date: March 29, 2023

## Torch Lake Township - Day Park Advisory Committee Special Meeting

<b>Meeting</b>	Monday, March 29, 2023
<b>Time:</b>	11:59 AM
<b>Attendees</b>	Virginia Hawkins, Bob Hawkins, Rita Service, Bob Cook, Sheila Wright
<b>Secretary</b>	Rita Service
<b>Audience</b>	None

### 1. Agenda Approval

Motion to approve with changes: M/S: R. Service, B. Hawkins Passed 4-0

### 2. Approval of Minutes

12/5/22 minutes approved. M/S: B Hawkins, R Service. Passed 4-0

### 3. Citizen Commentary – None

### 4. New Business:

- Non-resident fees
  - Non-resident fee to for boat launch increased \$10 to \$20 per launch. M/S: R Service, V Hawkins, Passed 3-1
  - kayak \$5 fee to remain same as prior year
  - M/S: R Service, V Hawkins, Passed 3-1
  - V. Hawkins to purchase square to enhance fee payments at Park
- Commercial fees:
  - Non-resident conforming boat launches: increase from \$350 to \$500
  - Commercial barge users: increase from \$350 to \$1,000
  - M/S: S. Wright, V Hawkins, Passed 4-0
- Kayak Launch Area:
  - B. Hawkins & R. Cook (TLT Supervisor) to create request for bids
- Scanning Park Documents: in process
- Park entry sign plantings: S. Wright to contact Pine Hill regarding discount pricing for plantings & trees
- Bike rack grant: V. Hawkins to submit \$750 grant request to Cherry Capital Cycling Club by 3/31/23. Should increase amount for possible self-locking rack?
- Swim Area Buoys: to be purchased
- New committee member interest: Dave Eggebrecht (worked Day Park last summer)
- Park attendant applications: possible 2 new applicants
- Boat Wash: 7/29/23 Tip of Mitt will have mobile boat wash at Park.
- Sandbox: B. Hawkins to look at moving to shady spot.
- Park & Launch Ordinances separation. R. Service to follow-up on status.

### 5. Old Business:

- Request for bids needed for fencing – **top priority prior to Park opening**. V Hawkins to put ad in newspaper for request for bids.
- Day Park denied grant. Will apply in 2<sup>nd</sup> & 3<sup>rd</sup> rounds for launch repair, fencing, trees. Current FY year budget: \$45K launch repair, \$10K fencing, \$5K tress, \$5K misc.
- Janitorial Contract: Board approved \$13K: \$12.7K cleaning contract, \$0.3K supplies
- Replace restroom soap dispensers & new men's room toilet.

- Request for bids on boat launch repair (TLT Supervisor handling process)

**5. Summary Actions for Next Meeting**

- Bike rack grant: V. Hawkins
- Park & Launch ordinances: R. Service
- Commercial Boat Letter review: S. Wright
- Possible sandbox relocation: B. Hawkins
- Fencing bids: V. Hawkins to put ad in newspaper for a request for bid.
- Launch repair bids: R. Cook
- Spark Grant 2<sup>nd</sup> round: ?
- Buoy purchase: V. Hawkins
- Possible planting discount: S. Wright
- Park boundary sign installed: B. Hawkins

**6. Next Meeting: April 26, 2023 11 a.m.**

**7. Citizen Commentary:** None

**8. Adjournment** 2:15 PM M/S: B. Hawkins, R. Service Passed 4-0